



Our hours of supervision are 8.45am-3.30pm

# Newsletter

Drouin West Primary School  
Issue No 23 - Friday 5th NOV

TERM 4  
**2021**



2021

## Christmas Raffle!

The end of the year is quickly approaching and it's time to think about our annual Christmas Raffle! We are calling on our school community for help, for those who can kindly donate items it would be greatly appreciated.

**Donation ideas could include new -**

- Gifts - Kids toys & games, Sports items/equipment, His or Hers toiletries, car care items, candles etc.
- Christmas decorations or non perishable Christmas food items
- Garden items
- Gift vouchers from a local business (or your own!)

A donation box will be left at the office until Friday 3rd December  
Raffle tickets will be sent out soon, final raffle drawn

To be drawn  
Friday 10th  
December @  
Assembly

# IMPORTANT DATES



<b>Mondays</b>		Lunch Orders— Flexischools App
<b>Tuesdays</b>		Breakfast Club 8:30am—8:45am (Free to All) Library Open to Students at lunchtime At lunchtime for Gr 5/6's Beau, Rory & Jesse will be running AFL
<b>Wednesdays</b>		At lunchtime for Gr 3/4's the House Captains will be alternating weekly Chairball & Star Wars Dodgeball
<b>Thursdays</b>		Lunch Orders - Flexischools App Breakfast Club 8:30am—8:45am (Free to All) Library Open to Students at lunchtime At lunchtime for Prep/1/2's the House Captains will be running, running games (eg. Fruit Salad, Octopus etc.)
<b>Fridays</b>		Assembly @ 3:00pm – Online for students only Parents & Friends—1st Friday of the month @ 9:00am (after drop off)
<b>Fri</b>	19th Nov	CANCELLED Healthy Harold - Life Education
<b>Mon</b>	22nd Nov	Student Free Curriculum Day (No Students)
<b>Fri</b>	10th Dec	Christmas Raffle drawn at assembly
<b>Tues</b>	13th Dec	State wide 2022 Transition Day (Step Up Day)
<b>Mon</b>	13th Dec	Grade 6 Graduation Ceremony (Pending Restrictions)
<b>Fri</b>	17th Dec	Last Day of Term 4 1:15 Finish Time

Hats required in Term 4 for  
outside play! \$10 @ the office



Our student leaders will be selling ANZAC day  
poppies and badges at lunchtime or Mon,  
Tues, Wed, Thurs.

50c for a poppy or \$1 for a badge



# From Mrs Halliday



**Drouin West Primary School**

*'Be Safe, Be Kind, Be Respectful, Be a Learner'*

## **All year levels are back onsite!**

Good afternoon families,

It was another short week at DWPS with the Cup day public holiday. We have all continued to adjust back to full time onsite learning and we will continue to bounce back into school routines so we can make the most of the six weeks left of this term. This week saw the return of all year levels back onsite together for the first time in months due to remote learning and our COVID isolation requirements. It has been wonderful to have the school yard buzzing with lots of children.

Hope everyone stayed safe in the crazy storm last Friday, the universe is certainly keeping us on our toes at the moment. On the school grounds we had a number of branches come down and the power outage certainly tested our creativity. It always amazes me how these life event show us what we rely on. The main concern always is safety and we hope you pulled through ok.

Hopefully over the weekend, some family reunions and catch up's with friends brought happiness to you after the COVID restrictions were eased further. Some families were lucky to get away which was so lovely to hear.

It will be important to re-build the 'normal school' routine at your house, I know at my house the routine changed through remote learning space and with the start of daylight savings even bed-times can vary. Having consistent reading habits at home is a great way to build success for your child, not only does it foster a love of reading, it builds vocabulary, fluency and knowledge.

We have also noticed that some swearing and 'yuck' language is coming into our school yard.



Can you please have a chat to your child around the appropriate language we use at school. At DWPS we pride ourselves on building safe learning environments and we do not want this language a part of it.

Through the year, we have surveyed our children around their perceptions of our school and their safety.

We have received EXCELLENT results with

- Sense of inclusion – 91% of students were positive – which is 4% above the state average!- 9 % neutral
- Sense of connectedness -80% is positive - equal with the state average – reduction in negative by 15% - neutral 15%.
- Student Voice & Agency – this has improved by a whooping 15% over the past two years – with a 73% positive which is 7% above the state, 18% neutral.

We continue to work hard to build active voice throughout our practices including the use of restorative conversations through situations in the school yard and classrooms. We also recognise children learn through experiences and we all make mistakes and we learn from these. Life has a number of up's and downs and we are so proud of the safe learning environments we provide at DWPS.

Take care and thank you for your ongoing support.

*Kelly Halliday*



# SUPER BEE AWARDS

Term 3 Weeks 5

*'A big congratulations and well done!'*

Prep A Miss Winter - Van C & Ashley R

Prep B Miss Reid - Will B

1/2A Ms Ambrose - Sadie A

1/2B Miss Burke - Mason M

1/2C Miss Balfour - Eloise W & Jaden C

3/4A Mr Holden/Miss Viotto - Logan T

3/4B Mrs Faumuina - Milla W

3/4C Miss Viotto - Lily M

5/6A Mr Gilcrist - Thomas H

5/6B Miss Baudinette - Jett M

5/6C Mrs Heath/Mrs Forster - Reid C



# Inclusion News

Good day Everyone,

This week for Inclusion news we would like to make everyone aware of the student leadership structure we have at Drouin West Primary School.

The structure we have was voted on and designed by our own student leaders. Each year we have amazing opportunities for our young people to step up and have a say in their education, grounds, activities and community at Drouin West Primary School.

For each position there is an application criteria and process. We encourage all students who are eligible to have a go at applying for our leadership positions. All details are outlines in our Student leadership handbook.



The Inclusion Team

## Student Leadership @ DWPS

### Leadership Framework

This framework includes formal leadership roles within the school and additional leadership opportunities for students. The selection processes and role descriptions are provided within this document. Drouin West Primary School encourages students to undertake leadership roles and provides a structure for developing student skills in leadership, communication and decision making. The process of formal elections for School Captains and other Captains takes place in term four. Written applications must be hand written and must be submitted by the due date, applicants will be interviewed by a panel for shortlisting, with speeches and votes being conducted in December. An outline of what to include is added below.

All students and staff will have the opportunity to vote using the preferential voting system, directly following candidate speeches. The Captains are responsible for representing the School at public forums, for fostering school spirit, for being a role model for other students, and for promoting student participation in School and House activities such as performing arts and sporting events. The Captains also host general assemblies and whole school events.

The captains will be a part of the whole student leadership team. As a group, the school leadership team's overall aim will be to work together to achieve set goals and to set the tone for the student body in promoting a sense of pride and belonging in the school.

# Student Leadership @ DWPS

The aim of the Student Leadership Team is to empower students to become partners in school decisions that impact on their learning. Together, the school leadership team have a duty to listen to and clarify issues of all students within the DWPS community.

The student leaders have an increased sense of responsibility to help others and to model leadership principles and values. The four school values of safety, respect, kindness and learning needs to be shown at all times by the school leaders. It is the school's objective to have a culture where teachers and students work together and student voice is heard and respected. This contributes to the student's confidence and self-efficacy and provides teachers and school leaders with valuable feedback that can lead to improved practice and contribute to school improvement.

## Role Statements

All student leaders are responsible, fair minded, positive and caring representatives of, and advocates for, the Drouin West Primary school Community. They actively demonstrate, promote and encourage involvement in creating a positive whole school community. They are responsible for initiating, participating in and encouraging participation in school and community events, demonstrating pride in self, school and community and demonstrating organisational abilities. The following outlines role statements for student leaders. They are intended to be general, and will change depending on the personalities of the individuals, the needs of the school and in conjunction with school leadership team. The overall role of the student leadership team is to develop and improve the school on behalf of the student body, which they represent and lead. This is achieved by demonstrating exemplary behaviour and standards, initiating projects on behalf of the student body, representing the school at functions and being involved in school community activities.

## Overall leadership

The following outlines the major positions and overall committee structure for the student leadership program. Students are required to work cooperatively to achieve set goals, respect themselves and others, inspire and motivate their peers and promote a culture of school pride and belonging.

Students are offered various opportunities to participate in leadership within the school. The program is designed to integrate leaders from all years, thus enabling all students to develop the necessary skills of leadership to enact and inspire change.

# Student Leadership @ DWPS

## Expectations of our Student Leaders

Drouin West Primary School Leaders model high expectations.

### School Value

### Student Actions

#### Be Safe



- Think about the personal space of others
- Look where we are going
- Keep in boundaries
- Play games appropriate to the playground area we are in
- Do as we are asked
- Cooperate and help others
- Look after our own and others' property
- Keep hands and feet to ourselves
- Choose sensible games
- Wear our hats
- Carry things in the correct way
- Use things for their correct purpose

#### Be Respectful



- Are quiet when someone else is speaking
- Make sure we can all be heard and understood
- Look at the person we are speaking to
- Use common courtesies e.g. please, thank you
- Take turns
- Look at people when they speak
- Understand that others are different
- Wear school uniform

#### Be a Learner



- Be at school every day (unless we are ill)
- Arrive at school on time
- Keep trying even when things get tough
- Try to do better every time
- Look after learning materials
- Assist others who may need it
- Seek to understand others point of view
- Try new things
- Use class time wisely

#### Be Kind



- Help others
- Listen
- Take turns
- Share equipment and resources
- Work together
- Speak in a way to make others feel comfortable
- Include others

# Student Leadership @ DWPS

School Captains x4

House Captains x2 Per House

Environmental Captains x2

Library Captains x2

Technology Captains x2

SRC Captains x2

Communication Leaders x2





# Student Leadership @ DWPS

## School Captains

### Eligibility:

- Must be a Grade 6 student
- Must be an exemplary role model for peers and members of the school community (refer to High Expectations of Leaders)

### The Role of School Captain:

This role includes but is not limited to the following:

- Liaising with school leaders, student leaders and other school staff
- Regular meetings with the Principals
- Liaising with the Student Leadership groups and other captains
- Representing the School at official functions, such as ANZAC day ceremonies
- Representing the student body at the School Council on occasions
- Leading school assemblies to promote the school values
- Speaking to the whole school about relevant matters
- Exhibiting leadership in activities such as sporting events and carnivals
- Leading the student leadership team
- Speaking with students from all grades to become familiar with their needs.
- Wearing correct uniform and being an outstanding model to all students within the school at ALL times.

### Applications Process:

- The position is advertised
- Current School Captains speak to grade 5's about the role
- A role description is provided to students (as above)
- Students must hand write an application letter (see example)
- Speeches are given by nominees indicating to the senior school what they would do as school leaders
- All students notified to find out whether they have been successful or not in gaining an interview with a panel of teachers (teachers change year to year) and the SRC grade 6 leaders
- Successful students sit an interview
- Successful applicants will be announced at the student leadership assembly along with all other leadership positions

# Student Leadership @ DWPS

## House Captains

### Eligibility:

- Must be a Grade 5 or 6 student
- Must be an exemplary role model for peers and members of the school community (refer to High Expectations of Leaders)

### The Role of House Captain:

The role of a House Captain is to encourage all students to participate in house activities and house events. They are to set a good example. House Captains must always be approachable, reliable and embody the school values.

This role includes but is not limited to the following:

- Attend meetings
- Encourage house spirit
- To run lunchtime activities. Each house pair will run an activity one lunchtime per week for two terms.
- Create a chant with fellow house members and support peers during house sports day (athletics)
- Brainstorm ideas
- Organise house activity days
- Support other leadership groups if needed
- To wear House Captain badge
- To keep track of lunchtime equipment and to blow up balls at lunchtimes
- Speaking with students from all grades to become familiar with their needs.
- Wearing correct uniform and being an outstanding model to all students within the school at ALL times.

### Applications Process:

- The position is advertised
- Current House Captains speak to grade 4/ 5's about the role
- A role description is provided to students (as above)
- Students must hand write an application letter
- Speeches are given by nominees indicating to the senior school what they would do as school leaders
- All students notified to find out whether they have been successful or not in gaining an interview with a panel of teachers (teachers change year to year)
- Successful students sit an interview with panel of teachers and current House Captains

# Student Leadership @ DWPS

## Student Representative Council Captains

The SRC works fairly to represent the student body in school decision-making and organise ways for students to participate in school life.

### Eligibility:

- Must be a Grade 4, 5 or 6 student
- Must be an exemplary role model for peers and members of the school community (refer to High Expectations of Leaders)

### The Role of SRC Captains:

This role includes but is not limited to the following:

- Liaising with school leaders, student leaders and other school staff
- Regular meetings with the Principals
- Liaising with the Student Leadership groups and other captains
- Representing the student body at the School Council on occasions
- Speaking to the whole school about relevant matters
- Exhibiting leadership
- Speaking with students from all grades to become familiar with their needs.
- Wearing correct uniform and being an outstanding model to all students within the school at ALL times.
- Formulating an SRC and
- Managing the SRC meetings

### Applications Process:

- The position is advertised
- A role description is provided to students (as above)
- Students must hand write an application letter (example provided if required).
- A panel of teachers and students will read over the letters and make decisions about who will be granted each position. If the panel cannot decide then the panel may conduct interviews.
- Successful applicants will be announced at the student leadership assembly along with all other leadership positions

# Student Leadership @ DWPS

## Library Captains

Library captains work to promote reading and literacy across the school. They help with library duties and support students to enjoy reading.

### Eligibility:

- Must be a Grade 4, 5 or 6 student
- Must be an exemplary role model for peers and members of the school community (refer to High Expectations of Leaders)

### The Role of the Library Captains:

This role includes but is not limited to the following:

- Liaising with school leaders, student leaders and other school staff
- Regular meetings with the Principals
- Liaising with the Student Leadership groups and other captains
- Representing the student body at the School Council on occasions
- Speaking to the whole school about relevant matters
- Exhibiting leadership
- Speaking with students from all grades to become familiar with their needs
- Wearing correct uniform and being an outstanding model to all students within the school at ALL times.
- Promoting reading to classes and through the newsletter
- Running a book club
- Helping staff in managing the library

### Applications Process:

- The position is advertised
- A role description is provided to students (as above)
- Students must hand write an application letter (example provided if required).
- A panel of teachers and students will read over the letters and make decisions about who will be granted each position. If the panel cannot decide then the panel may conduct interviews.
- Successful applicants will be announced at the student leadership assembly along with all other leadership positions



# Student Leadership @ DWPS

## Environmental Captains

Environmental captains work to promote a clean and safe environment for all of the community to share.

### Eligibility:

- Must be a Grade 4, 5 or 6 student
- Must be an exemplary role model for peers and members of the school community (refer to High Expectations of Leaders)

### The Role of the Environmental Captains:

This role includes but is not limited to the following:

- Liaising with school leaders, student leaders and other school staff
- Regular meetings with the Principals
- Rubbish situation
- Supporting the school gardening needs and projects
- Supporting students safety in yard
- Helping to come up with solutions if issues arise in the yard
- Liaising with the Student Leadership groups and other captains
- Representing the student body at the School Council on occasions
- Speaking to the whole school about relevant environmental matters
- Exhibiting leadership
- Speaking with students from all grades to become familiar with their needs
- Wearing correct uniform and being an outstanding model to all students within the school at ALL times.

### Applications Process:

- The position is advertised
- A role description is provided to students (as above)
- Students must hand write an application letter (example provided if required).
- A panel of teachers and students will read over the letters and make decisions about who will be granted each position. If the panel cannot decide then the panel may conduct interviews.
- Successful applicants will be announced at the student leadership assembly along with all other leadership positions

# Student Leadership @ DWPS

## Technology Captains

Technology captains work to promote appropriate use of ICT within the school. They help to look after the computer systems within the school and help to teach others how to use technology appropriately.

### Eligibility:

- Must be a Grade 4, 5 or 6 student
- Must be an exemplary role model for peers and members of the school community (refer to High Expectations of Leaders)

### The Role of the Technology Captains:

- This role includes but is not limited to the following:
- Liaising with school leaders, student leaders and other school staff
- Regular meetings with the Principals
- Checking computers are in the correct bank and are charging every lunchtime
- Run lunchtime activities to help children learn how to use computers safely and appropriately
- Liaising with the Student Leadership groups and other captains
- Representing the student body at the School Council on occasions
- Speaking to the whole school about relevant environmental matters
- Exhibiting leadership
- Speaking with students from all grades to become familiar with their needs
- Wearing correct uniform and being an outstanding model to all students within the school at ALL times.

### Applications Process:

- The position is advertised
- A role description is provided to students (as above)
- Students must hand write an application letter (example provided if required).
- A panel of teachers and students will read over the letters and make decisions about who will be granted each position. If the panel cannot decide then the panel may conduct interviews.
- Successful applicants will be announced at the student leadership assembly along with all other leadership positions

# Student Leadership @ DWPS

## Communications Captains

Communications captains work to support the communication that will assist the school to run smoothly.

Eligibility:

- Must be a Grade 4, 5 or 6 student
- Must be an exemplary role model for peers and members of the school community (refer to High Expectations of Leaders)

The Role of the Communications Captains:

This role includes but is not limited to the following:

- Liaising with school leaders, student leaders and other school staff
- Regular meetings with the Principals
- Write an article for the newsletter each fortnight
- Collect notices daily from classrooms
- Promote school activities through the school newsletter and other forms of communication
- Prepare the school flags daily
- Make speeches to represent the school when needed
- Liaising with the Student Leadership groups and other captains
- Representing the student body at the School Council on occasions
- Speaking to the whole school about relevant environmental matters
- Exhibiting leadership
- Speaking with students from all grades to become familiar with their needs
- Wearing correct uniform and being an outstanding model to all students within the school at ALL times.

Applications Process:

- The position is advertised
- A role description is provided to students (as above)
- Students must hand write an application letter (example provided if required).
- A panel of teachers and students will read over the letters and make decisions about who will be granted each position. If the panel cannot decide then the panel may conduct interviews.
- Successful applicants will be announced at the student leadership assembly along with all other leadership positions

# Student Leadership @ DWPS

## School Leader Contract

School leaders will need to sign this contract, which is then kept in the office. A breach of this contract may lead to your school leadership responsibilities being removed.

Code of Conduct for Drouin West Primary School

I accept my badge as a leader at Drouin West Primary School for next year.

I agree to carry out the following duties and responsibilities to the best of my ability:

- Model the 4 Bs values and high expectations of children at Drouin West Primary School
- Maintain a high standard of behaviour and conduct
- Wear my leadership badge with pride
- Follow the school rules
- Take an active part in school events, including helping and organising
- Act with fairness and equity when representing and supporting the school community
- Take an active part in all school activities, leading by example
- Assist visitors to the school at all times by being friendly and courteous
- Be prompt for my duties
- Be at school every day unless I am sick. My attendance must be above 90% at all times.

It is expected that all students who hold a leadership role will always represent Drouin West Primary School as positive citizens.

I, \_\_\_\_\_ have read and understood my leadership Code of Conduct and I agree to carry it out to the best of my abilities.

Student signature: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

Position: - \_\_\_\_\_



# Student Leadership @ DWPS

## Application Example Outline

Overall the letter should be honest and discuss what your skills and abilities are. It should also mention how you show the school values. Please remember to hand write the letter and hand it in by the due date.

Here is an example outline to follow.

*Dear Panel Members,*

**Introduction** - a bit about yourself (Name, Year, etc.)

- The job I wish to apply for is .....
- Your skills and attributes that would be beneficial to this position

**Main Body** (in paragraphs)

- Talk about your character strengths and how you would use them in this position
- Talk about how you would work as a team and give an example of when you have
- Talk about how you would make the school a better part by being in this leadership position.

**Conclusion**

- Summarise your application highlighting the main reasons why you are an ideal candidate for a leadership at Drouin West Primary School.

*Thank you for reading my application.*

*Yours sincerely,*

*Your name*

# Student Leadership @ DWPS

*Drouin West Primary School Leadership application preference sheet.*

*I \_\_\_\_\_ grade \_\_\_\_\_*

*Would like to apply for the following leadership position/s in 2022.*

*I understand that I must apply by December the 4<sup>th</sup> 2020.*

*Place your preferences for the positions you would like to be considered for in 2022.*

*The positions you want the most goes first. If you have more than one position you want to apply for you add them in your preferred order. All positions require a handwritten letter to be handed in at the office with this preference form by the 3rd of December.*

1 <sup>st</sup> preference	
2 <sup>nd</sup> preference	
3 <sup>rd</sup> preference	
4 <sup>th</sup> preference	

